

Vacancy

# SESSION LEADER

PART-TIME, PERMANENT



# Welcome from our Director

## Thank you for your interest in The Life Project.

The Life Project is a Christian charity based in Bath that supports adults with learning disabilities, along with their families and carers.

For over twenty years we have sought to create communities where people are known, valued and able to build meaningful friendships and connections.

At the heart of everything we do is a belief that every person is made in the image of God and has unique gifts, value and purpose. This shapes not only the way we support our Makers\*, but also the culture of our staff team and wider community.

We're currently in an exciting season as we continue to develop and strengthen our services. As Day Services continues to grow and evolve, we are seeking a Session Leader who can help shape the quality, culture and day-to-day delivery of our provision. We're looking for someone who shares our desire to see adults with learning disabilities thrive, contribute and experience genuine belonging.

Working at The Life Project is about much more than delivering activities. It is about building relationships, encouraging people to grow in confidence, celebrating strengths, and helping create a community where everyone has something to offer.

Thank you for taking the time to explore this opportunity and we hope this pack gives you a sense of who we are and what matters to us. We will be praying that God guides the right person to join our team.



### **Kenny Nelson**

Director  
Life Project

### **P.S A note on language**

Throughout this pack we use the term *Maker* to refer to the adults with learning disabilities who participate in The Life Project. We use this language because we believe every person is uniquely made by God, with gifts, value and purpose.

# About the Role

**Job title:** Session Leader

**Responsible to:** Deputy Director

## Role purpose:

- To provide day-to-day leadership of Day Services, ensuring Makers, volunteers and staff are supported within a safe, engaging and well-organised environment
- To coordinate the delivery of activities whilst leading an activity programme of their own
- To support Makers to grow in confidence, skills, independence and community participation
- To contribute to the development and growth of Day Services in line with the vision, mission and values of The Life Project

## Main Responsibilities:

### *1. Leadership and Coordination*

- Lead the day-to-day delivery of Day Services
- Coordinate staff, volunteers and activities
- Allocate Makers to activities
- Lead and deliver an activity as part of the Day Services programme
- Manage the flow of transitions throughout the day
- Ensure activities are appropriately resourced
- Respond to emerging needs and challenges during sessions

### *2. Supporting Makers*

- Maintain oversight of Maker wellbeing throughout the day
- Support positive participation across all activities
- Respond appropriately to concerns or incidents

### *3. Teamwork and Community*

- Lead and support volunteers
- Allocate volunteers appropriately
- Provide guidance and encouragement
- Work collaboratively with Activity Leaders
- Foster a positive and supportive team culture.

### *4. Safeguarding and Administration*

- Complete daily registration and attendance records
- Act as safeguarding lead during sessions
- Maintain records and reports
- Ensure policies and procedures are followed
- Coordinate responses to incidents
- Communicate appropriately with families and carers where required

### *5. General Responsibilities*

- To support and promote the vision, mission, and values of The Life Project.
- To contribute positively to the life and culture of the staff team.
- To participate in staff meetings, prayer, and organisational events as appropriate.
- Contribute to the strategic development and continuous improvement of Day Services
- To maintain and develop the Christian ethos of The Life Project.
- To regularly pray for the work, Makers, volunteers, and wider community of The Life Project.

(The above list is not exhaustive and the postholder may be required to undertake other duties reasonably requested by their line manager.)

***This post carries an Occupational Requirement under Schedule 9 of the Equality Act 2010 that the postholder is a practising Christian.***

# About You

The Life Project is seeking a Session Leader to join our team and help oversee the delivery of engaging, inclusive and life-giving opportunities for our Makers.

We're looking for someone who is:

- A committed Christian who can actively support the vision and values of The Life Project
- A confident and relational leader
- Passionate about supporting adults with learning disabilities to flourish
- Comfortable balancing activity leadership with oversight of the wider session
- Passionate about inclusion, belonging, and helping people thrive
- Committed to building a culture of belonging, dignity and community

Category	Essential	Desirable
<b>Faith &amp; Values</b>	Personal Christian faith and ability to actively support the Christian ethos, vision, and values of The Life Project	Active involvement in a local church
<b>Experience</b>	Experience of working with adults with learning disabilities or people with additional support needs	Experience supervising staff or volunteers
	Experience leading groups	Experience in safeguarding vulnerable groups
	Experience of coordinating activities or programmes	
<b>Skills &amp; Abilities</b>	Excellent interpersonal skills	First Aid qualification
	Ability to engage and motivate others	Full driving licence and willingness to drive as part of this role
	Strong organisational skills	A working knowledge of CRM's
	Competent IT skills, including MS Office and email	
<b>Personal Qualities</b>	Confident and calm under pressure	Particular interests, hobbies, or practical skills that could enrich the Day Services programme.
	Able to take initiative	
	Relational and encouraging	
	Organised and dependable	

## Role Details and How to Apply



<b>Location:</b>	Bath
<b>Salary:</b>	£15.30 P/H
<b>Hours:</b>	8 hours per week. One day (9:00am–3:00pm) delivering Day Services, with the remaining 2 hours worked flexibly to support planning, preparation and administration.
<b>Start Date:</b>	Tuesday 1 <sup>st</sup> September 2026
<b>Type:</b>	Permanent
<b>Closing date:</b>	5pm, Monday 22 <sup>nd</sup> June, 2026
<b>Interviews:</b>	Likely to be Tuesday 30 <sup>th</sup> June, 2026

To apply, complete the online form by going to the following address or by scanning the QR Code

<https://forms.microsoft.com/e/jD1aYQCBvr>



If you would like an informal conversation about the role, please email [info@lifeprojectbath.org.uk](mailto:info@lifeprojectbath.org.uk) and we'll arrange for someone to give you a call



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