The Life Project (Bath)
Statement on Provision of Transport
February 2023

The Life Project (Bath) is a creative, inclusive, enabling community and as such has always sought to make our services as accessible as possible.

Growing from a group of like-minded families who supported one another voluntarily into a charity for which fees are paid for services rendered has meant the need to ensure policies and practices are robust and meet the standards required by legislation and our own ethos and values.

The provision of transport has enabled service users to access and engage with the Life Project. As a small community organisation it was possible for members of staff and volunteers to provide this transport. However, it has become unsustainable to continue to offer transport to all who may benefit from it.

In consultation with staff, volunteers and service users the trustees have agreed the following:

- All those who provide transport for service users and/or colleagues to/from sessions do so voluntarily – there is no obligation or contractual arrangement for anyone provide transport.
- All those providing transport must abide by the relevant policies of the Life Project (Bath) including "Transportation of Service Users & Colleagues by Staff & Volunteers in Vehicles Policy" – this includes ensuring adequate insurance, driving license and vehicle as well as risk assessments.
- Any arrangements for the provision of transport must be agreed between the driver, service user (and their representative/s), and the service coordinator.

Furthermore, for journey's which involve payment for services (beyond basic expenses) the following has been agreed as a means of phasing out the provision of paid transport:

- Existing agreements for the provision of transport will be upheld for duration the service user attends sessions or as long as staff are available and willing to provide transport.
- No transport agreements will be entered into for new service users or new sessions.
- If a service user leaves, this does not open a new space for another service user to fill, it will be an end of the provision.