



## AGM

**7.00pm 10<sup>th</sup> November 2021 at Manvers Street Baptist Church**

**Trustees Present:** Duncan Nash (DN)  
Tony Russell, Treasurer (TR)  
Clive Brooks (CB)  
Dave Twine (DT)  
Alison Tucker, Chair (AT)  
Ben Stokes (BS)

**In attendance:** Rich Blake-Lobb, Chief Executive (RBL)

**Minutes:** Dinah Darby, Administrator/Communications Officer (DD)

**Others attending:** Nigel Young, Tom and Elizabeth Riley, Kathryn Spackman, Sue Kyle, Jieun Lee, Sarah Couchman.

<b>1</b>	<b>Opening in Prayer</b> RBL welcomed everyone to the meeting and opened the meeting in prayer.
<b>2</b>	<b>Apologies for Absence</b> Apologies were received from: Ruth Taylor, Bev Harris, Colin McSherry.
<b>3</b>	<b>Minutes of previous AGM (18<sup>th</sup> October 2020)</b> Approved as an accurate record of the meeting.
<b>4</b>	<b>Appointment/Retirement of Trustees</b> No new Trustees. DN was acting Chair of Trustees until AT appointed Chair in February 2021.
<b>5</b>	<b>Presentation of the Annual Report [April 2020 to March 2021]</b> During this time we were in full national lockdown until the end of June. The Trustees thanked the staff for being so flexible in their continued support of all our activities. Lockdown also affected our fundraising e.g. no Bath Half in 2021. A weekly strategic meeting was instigated to ensure the safety of our staff and the people we were supporting. At the end of the year our Operations Director, Sue Snell, retired and the decision was made to appoint a CEO.  Achievements: <ul style="list-style-type: none"><li>• Sustainability: despite reduced fundraising opportunities we achieved 66% of the target and had some additional covid related grants.</li><li>• In September 2020 we increased the number of days offered at the Barn from 2 to 3</li><li>• We were able to extend the contract for our Outreach worker</li><li>• There was progress with the HAS Trust and building work commenced on the home.</li><li>• Appointed a Chaplain (Vol)</li><li>• We moved to appointing our first CEO</li></ul> Looking ahead: <ul style="list-style-type: none"><li>• We start the year in a stable position thanks to the dedication of our whole community</li><li>• We look forward to the new CEO joining the team.</li><li>• Our 3 strategic themes remain our priority</li></ul>



	<ol style="list-style-type: none"> <li>1. To become a sustainable organisation</li> <li>2. Expand our reach and impact</li> <li>3. To nurture and grow the Life Project “community” of families, individuals and housemate groups</li> </ol>
<b>6</b>	<p><b>Presentation of the Financial Report: April 2020 to March 2021</b></p> <p>Summary:</p> <ul style="list-style-type: none"> <li>• Income £121K; against expenditure £89k</li> <li>• Surplus of £32k; £82k carried forward</li> <li>• Increase in donation – one off and monthly, and covid related grants</li> <li>• Reduced fees</li> </ul> <p>Very different to previous years due to the global pandemic. Main changes are:</p> <ul style="list-style-type: none"> <li>• Covid 19 shut down our face to face activities</li> </ul> <p>Where money came from Grants 53%, Donations 16%, Fundraising 11%, Barn income 20%</p> <p>Money spent: Central costs 45%, Barn/Allotment 32%, Parent Carers/Springs 9%, outreach 9%, professional fees 3%, fundraising 2%.</p> <p>Looking ahead 2021/22 and finances impacted by:</p> <ul style="list-style-type: none"> <li>• Working with Covid</li> <li>• Extra day at Barn</li> <li>• Trialling new activities</li> <li>• New CEO appointment</li> <li>• Ongoing Parent Carer funding (current funding stopping soon).</li> </ul> <p><u>Questions from the floor</u></p> <p>What professional fees have we had to use? <i>Last year we had support in the recruitment process (from a professional HR person), and we have a bookkeeper that does the salary payments, accounts that are independently examined.</i></p> <p>Notice that there was a reduction in rent? <i>We had some grace on the rent at the Barn (during the lockdown period). It is assumed that next year when things on a steadier footing that rent will be increased again.</i></p> <p>Tom Riley wished to extend a thank you to the Trustees for taking us through the pandemic and for all the work that they have done.</p>
<b>7</b>	<p><b>Appointment of Independent Examiners</b></p> <p>Colin Goater, has been appointed for the last two years. The trustees are happy that we continue with this. Proposed by TR: Unanimous approval.</p>
<b>8</b>	<p><b>Closing prayer</b></p> <p>Nigel Young closed the meeting in prayer.</p>